

Application Form

Chaplain at Manawatu & Whanganui Prisons

Personal Details

Last name _____

First names _____

Preferred Name _____

Postal address _____

Email address _____

Mobile phone _____

Home phone _____

Ethnicity _____

Iwi (if Maori) _____

Denomination _____

Parish/Church _____

If successful when would you be available to start? _____

How did you find out about this position? _____

SEEK, word of mouth, your Church, etc. _____

Have you worked (volunteered or paid work) in a NZ prison before? Yes / No

Do you know anyone currently in prison or on a community-based sentence? Yes / No

Have you ever been declined entry to a NZ prison? Yes / No

Do you have a criminal record? Yes / No

Have you ever had a relationship with any person with gang association? Yes / No

Do you have any additional association/affiliations you wish to declare? Yes / No

Do you have any current or potential conflicts of interest? Yes / No

Please include information on your ministry experience, qualifications and reasons for applying for this position in your CV or covering letter.

Note: Prison Chaplaincy Service of Aotearoa New Zealand (PCSANZ) reserves the right to use any relevant information that it might hold about you as a PCSANZ volunteer or employee when assessing your suitability for the position you are applying for.

Statement of Health

Do you suffer from or have you suffered from any injury or medical condition caused by gradual process, disease or infection (e.g. back injury or strain, hearing loss) that the tasks of this job as listed in the job description may aggravate or contribute to? Yes / No

Have you any other injury or medical condition which may affect your ability to effectively and safely carry out the functions and responsibilities of this position? Yes / No

Note: In some situations, further specific medical information relating to the requirements of this position may be needed. In such cases the applicant may be required to undertake a pre-employment medical examination arranged and paid for by PCSANZ.

Personal criminal convictions history

We treat all declarations on an individual basis and regard early disclosure positively. If you are not sure it is best to declare offences here as any successful applicant will be required to complete a Ministry of Justice criminal check and be able to obtain approval from Corrections for access to the prison.

Do you have a criminal record in New Zealand or overseas (excluding those convictions covered by the Clean Slate Act 2004)? Yes / No

Are there any charges pending against you? Yes / No

Eligibility to work in New Zealand

To be employed by PCSANZ you must be eligible to work in New Zealand.

Are you a New Zealand citizen? Yes / No

If not, do you have permanent New Zealand Residency? Yes / No

Do you have a work visa that allows you to work in New Zealand? Yes / No

If Yes, please provide your visa expiry date: _____

Church Leader Commendation

Please provide the full name and contact details of a senior church leader who PCSANZ can contact at any time during the recruitment process regarding the verification of your credentials and suitability for this position. This person may be asked to comment on your Church life, declare that you are of good standing with your church, and detail your strengths and abilities for prison ministry.

	Senior Church Leader
Name	
Position	
Name of church	
Address	
Phone number	
Mobile number	
Email address	

Referees

Please provide two referees who can comment on your ability to meet the requirements of this position. Where possible one of your referees should be your current or recent (within the last 12

months) manager or supervisor. Your referees will only be contacted after receiving your express permission.

	Referee 1	Referee 2
Name		
Job Title/Position		
Organisation Name		
Address		
Phone number		
Mobile number		
Email address		
What job or position did you hold?		

Declaration

I declare the above information and any attachments that I have provided to PCSANZ for this job application are complete, accurate and correct, and I have not omitted any information that would affect the decision to employ me.

I understand that if I am successful in my application and it is subsequently discovered that information I have provided is not complete, accurate and correct or I have failed to disclose information, my employment may be terminated.

Name _____

Signed _____

Date _____